

Introduction to Asset Management

June 25 - 26 | Cambridge, Ohio

www.southwestefc.unm.edu

www.efcnetwork.org

image: state of the state of th

This program is made possible under a cooperative agreement with the U.S. EPA.

Why Should I Do Asset Management?

- A. Because the state is making me
- B. Because the system will benefit
- C. Because I will benefit
- D. Because other systems are doing it and I want to be like everyone else
- E. Because the EFC told me I should



Do you have all of the money you need to pay for all the staff you need, all the O&M you want to do, replace all the assets you would like, provide all the service you want to your customers?



keeping

running.





Do you know where all your assets are? Do you know what condition they're in? Do you know how much longer they will last?



Do you know what your customers want your assets to do? Do you manage your assets to meet this level of service?



If you have a set budget for asset replacement, do you know which assets are the most critical to replace? Do you have a data driven process to decide? Do you use asset criticality in making this decision?



If the answer to these questions is any of the following:

No, I don't have all the money I need No, I don't know where all my assets are No, I'm not really sure what my customers want No, I'm not sure which assets are the most important to replace

Asset Management is designed for you



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Did your answer change from the first time I asked? If not, we'll be asking again at the end!

My goal is to win you over!!!!



ASSETS CRITICALITY FUNDING What assets do you Do you have funding What is the overall business risk based on probability manage, where are they, sources to provide the what condition are they in, and consequence of asset capital you need for what is their useful life, how failure? Is there redundancy O&M, capital much are they worth, and to reduce risk? replacement and energy efficiency improvement? what is their energy use?

SERVICE LEVEL

What level of service do you want to provide for your customers? How will you measure performance?

LIFE CYCLE

Is there a strategic plan for operating and maintaining system assets? Is a process, based on risk, in place to determine when to repair, rehabilitate or replace assets? Are you considering energy efficiency?

One View of Asset Management

Asset Management – The Way it Fits Together

ASSETS

What assets do you manage, where are they, what condition are they in, what is their useful life, how much are they worth, and what is their energy use? **FUNDING**

o you have funding sources to provide the capital you need for O&M, capital replacement and energy efficiency improvement?

LIFE CYCLE

Is there a strategic plan for operating and maintaining system assets? Is a process, based on risk, in place to determine when to repair, rehabilitate or replace assets? Are you considering energy



SERVICE LEVEL

What level of service do you want to provide for your customers? How will you measure performance?

CRITICALITY

What is the overall business risk based on probability and consequence of asset failure? Is there redundancy to reduce risk?

How do you define Asset Management?

Asset Management is maintaining a desired level of service (what you want your assets to provide) at the lowest life cycle cost (best appropriate cost)

Basically, it's just helping you spend your limited dollars in the best way possible to keep your customers happy and to be a good steward of the system itself





Work Efficiency



Reduce field time: Don't have to look for assets

Know where spare parts are and have the right parts

Know which O&M tasks to do and when (and which ones not to do)



Improved Emergency Response

Knowing where assets are located allows for a quicker response and quicker resolution of the problem









Dealing with Natural Disasters



Enhanced Communications

Customer communications improved



Greater Acceptance of Rates

Improved CIP Process



Financial Benefits: Accessing Funding



Financial Benefits Phasing Projects

Financial Benefits: Investing Incrementally



Transferring Knowledge – Big





Asset Management is a Journey not a Destination

Asset Management is a Thought Process not a Computer Program

Asset Management is not the same as Managing Assets

Assess Your Baseline or Starting Point

AM IQ https://southwestefc.unm.edu/ AssetManagementIQ









An Asset Management IQ Test is presented here in order to help you review the concepts of the various core components of Asset Management. Both the test and a scoring table are also available as a printable pdf, which may be copied for use by multiple personnel within your utility.

In the web version of the test, clicking on a choice will automatically enter the number of points for that option and keep track of the score for each section of the Asset Management IQ as well as the total cumulative score. If a new answer is selected, the new choice and the new points will appear and the old points will be removed.

If the user completes the entire Asset Management IQ tool (all 30 questions) before starting Asset Management, it will provide a baseline evaluation at the beginning of Asset Management. Comparing the scores of each of the six sections will show which areas have the biggest gaps in terms of Asset Management activities. These scores may provide information about where efforts should be focused. You may wish to start with areas that are the weakest, offering a large improvement with a little effort, or with areas that are strong, which would offer a chance to get started in a familiar area.

As the utility progresses, the Asset Management IQ can be repeated and the scores compared to previous scores. At a minimum, you may wish to repeat the Asset Management IQ every year.

It should be noted that a total score of 150 would represent best practice in all areas of Asset Management. Not all utilities will be interested in achieving this goal. The utility should set its own target levels. The tool is meant to help utilities gauge their progress over time.



Asset Management IQ Section I

DDEV/ 1 2 2 4 5 6 7 0 NEVT

A. Is Asset Management terminology understood throughout the organization?

(Click on the answer that most accurately describes your situation.)

| 0 | No one within the organization understands terminology nor has any knowledge of Asset Management concepts. (0 points) |
|---|--|
| | One person within organization understands Asset Management concepts and terminology. (1 point) |
| | Less than 50% of the organization's personnel (a few key people within the organization) understand Asset Management concepts and terminology. (2 points) |
| | More than 50% of the organization's personnel understand Asset Management concepts and terminology. (3 points) |
| | All ¹ of the organization's personnel understand Asset Management concepts and terminology. (4 points) |
| | Throughout the entire organization personnel would be able to state what AssetManagement is and understand Asset Management concepts and terminology. (5 points) |

¹All refers to greater than 90% of the organization's personnel.

http://southwestefc.unm.edu/assetmanagement-manual/ Resources to Help!! A.N



A.M. KAN WORK!

An Asset Management and Energy Efficiency Manual



Have you ever been to asset management training before?

A. YesB. NoC. Not Sure



Have you begun any activities that you would deem asset management?

- A. Yes
- B. No
- C. Not Sure



Asset Inventories and Maps

A Y

Techniques, Tools, and Examples

Current State of the Assets





What do you own?



Where is it located?



What condition are they in?



What is the remaining useful life?

What is the replacement value

Condition Curve











⇒



Condition Curve





Condition Curve






Condition Curve





You need an Asset Inventory

| Structure No. | Addre | Lo | c | | | | | | |
|------------------------|----------------|-------------------------|-----------------|------------------|-----------------|---------|------|-------------|--|
| C1-044 | | 1 | KSTONE DR | | | | | | |
| | SW c | corner of Cul-Du-Sac i | | | | Depth: | 4.20 | | |
| C1-043 | | 6619 BLAC | | | | | | | |
| e Data | 3ft fro | m back of curb, 56ft fr | om CL of drive. | | | Depth: | 4.80 | | |
| Diq/Height (in) | 8 | | | Length (ft) | 170.0 | | | | |
| Material | | | | Benefit District | | | | | |
| Liner | | | | Trap Area | | | | | |
| vice Lateral Location- | | | | | | | | | |
| Property ID Tag | | | Address | : Count 1 | Ap | t/Suite | | | |
| Address | 661 | 2 BLACKSTONE DP | 3 | | | | | Lateral No. | |
| Gen Location | S OF THE 3RD M | H S OF OXFORD ST | 5 | | | | | i i i | |
| Facility | |) | Flow | Basin C1-000-L | s | Lot Nur | nber | | |
| Subdivision | | | | | | | | | |
| | | | | Subdivision Text | Property ID Tag | | | | |



WHAT ASSETS DO YOU WANT TO TRACK?



Systems Maps

System Records

Photographs

Interviews

Existing inventories Numbering Systems

START WITH THE DATA YOU HAVE

LOTS OF WAYS TO STORE DATA



Tools Available

Reference Guide for Asset Management Inventory and Risk Analysis

| Inventory | | | | | | | |
|--|---|--|--|--|--|--|--|
| Necessary Data | Optional Data | | | | | | |
| Asset size - diameter and/or flow rate Asset location Installation date Condition - Visible inspection, then update as needed with Maintenance history, age Useful life (varies with type, if unknown an estimate is 50 years) | Model number Supplier name & phone Under warranty Warranty expiration date Manufacturer Manufacturer's recommended O&M Maintenance records: last date hydrant was flushed or exercised Operational Color (if useful) Were design specifications followed? Asset use | | | | | | |

Provides you with information on what you may want to include in your inventory and where you can look for such data

http://southwestefc.unm.edu/asset-management/

Tools Available

Inventory Spreadsheet

| | | lelelel u l | 1 1 1 1 1 1 | а м. Г. | NINIP | 1011 | | in in in in i | ا عما جا به ا ب | an an an | AF AF AG | xu 1.5 |
|-------------|--------------|----------------------------|--|---------------|-------|------|---------------------|--|------------------|-----------------|------------------|------------------|
| - 4 | A | В | С | D | E | F | G | Н | 1 | J | K | L |
| 1 | System Name | | | | | | | | | | | |
| 2 | Current Year | 2018 | | | | | | | | | | |
| 3 | | | | | | | | | | | | |
| | ID Number | Asset Class or Category | Sub Asset Class or Sub Category | Asset Name | Туре | Size | Length (if Pipe) | Operational Status (A = Active, I = Inactive, N = Non- Operational, S= standby/spare) | Manufacture r | Model Number | Serial Number | Supplier Name |
| 4 | | | | | | | | | | | | |
| 5 6 7 | | | | | | | | | | | | |
| 6 | | | | | | | | | | | ÷ | |
| 8 | 3 | | 8 |) | e 3 | 38 | 3 | | | | ii | |
| 0 | 13 | 1 | 1 | ;; | š. 75 | | | 0 | | | | |
| 9 10 | | | 2 23 | | 2 | | | 0 | | | | |
| 11 | 3 | | a | | 6 | 5 | 3 | | | | 0 | |
| 12 | | | | | | | | | | | | |
| 13 | | | | | | | | | | | | |

http://southwestefc.unm.edu/asset-management/









ALL TYPES OF MAPS CAN BE USEFUL.

Which assets would be helpful on a map? Start with things that will help you the most.



You most likely have a lot more data to start with than you think you do







Equipment & Software: How to choose







MAPPING IS ABOUT PROCESS



An Example of Creating a Map format: A physical map book



Data in another format: Excel

| 4 | A | В | С | D | E | F | G | Н | 1 |
|----|--------|-----------|---------|---------------------------|--------|---------------|---|--|---------------|
| 1 | | | | WATER & SEW | ER LE/ | AK CAL | LLOG | | |
| 2 | WA/SE | DATE | TIME | ADDRESS | USER | CALLED | NOTES | UPDATES | WORK TICKET # |
| 3 | WA | 2/9/2016 | 10:38AM | OLD HILLSIDE NURSING HOME | BH | RM | IFIRE HYDRANT RUNNING | CREW WORKING ON LINE PER RM @ 10:50AM | 48674 |
| 4 | STREET | 2/9/2016 | 11:24AM | 1008 PLEASANT | DD | RM | LEAK IN THE STREET | FIXED | 48642 |
| 5 | SE | 2/10/2016 | 10:00AM | 400 FINNIMORE | вн | RM | SEWER BACKED UP AT STREET | UNCLOGGED | 48683 |
| 6 | WA | 2/10/2016 | | 3502 RIVER ROAD | вн | RM | A CAR HIT THE FIRE HYDRANT | FIXED DA/CN 2-22-16 | 48644 |
| 7 | WA | 2/10/2016 | 10:00AM | CORNER OR 22ND AND WACO | вн | RM | LEAK FILLING UP CULVERT | | |
| 8 | SE | 2/10/2016 | 10:36AM | 2015 WACO STREET | DD | RM | RAW SEWER SHOOTING UP IN AIR FROM CLEAN OUT | UNCLOGGED | 48684 |
| 9 | WA | 2/10/2016 | 3:15PM | 1105 S LOVERS LANE | вн | RM | METER LEAK | FIXED | 48647 |
| 10 | WA | 2/10/2016 | | 206 FIELDSTONE | DD | RM | LEAK-METER WAS RUN OVER BROKE CUTOFF | FIXED | 48648 |
| 11 | WA | 2/10/2016 | 3:32PM | 119 N 28 ST | вн | RM | LEAK @ METER | FIXD | 48649 |
| 12 | WA | 2/10/2016 | | 119 N 28 ST | вн | RM | CUSTOMER CALLED AGAIN AND SAID METER LEAK WAS VERY LARGE. CALLED RODNEY TO LET HIM KNOW | FIXED | 48649 |
| 13 | WA | 2/11/2016 | 9:00AM | 28TH AND MEARS | вн | RM | WATER SHOOTING OUT OF MANHOLE | FIXED | 48687 |
| 14 | WA | 2/11/2016 | | BLESSINGS BUILDING | вн | RM | | FIXED | 48671 |
| | 1 | 1 | 1 | | | 8 | CALLED LAST NIGHT AT 8 AND THEY | | |

Used primarily in printed form...

| | | | | | CALL | LOG | | PDATES WORK T | CKET # |
|--------|-----------|-------------|---------------------------------|---------|--------|---|-----------------|--|---------------|
| | | | WATER & SEW | ER LEAR | CALLED | NOTES | CREW W | ORKING ON LINE PER | 48674 |
| 107 | DATE | TIME | ADDRESS | USER | | FIRE HYDRANT RUNNING | RM @ 1 FIXED | 0:50AM | 48642 |
| WA/SE | DATE | | OLD HILLSIDE NURSING HOME | BH | RM | LEAK IN THE STREET | UNCLO | OGGED | 48683 |
| NA | 02/09/201 | 6 10.30/ | 1008 PLEASANT | DD | RM | SEWER BACKED UP AT STREET | FIXED | DA/CN 2-22-16 | 48044 |
| STREET | | .6 11:24AM | 400 FINNIMORE | ВН | RM | A CAR HIT THE FIRE HYDRANT | - | | 48684 |
| SE | | 16 10:00AM | 3502 RIVER ROAD | ВН | RM | LEAK FILLING UP CULVERT RAW SEWER SHOOTING UP IN AIR FROM | UNC | CLOGGED | 4864 |
| WA | | 16 10:00AM | CORNER OR 22ND AND WACO | ВН | RM | CLEAN OUT | FIX | ED | 486 |
| WA | | 16 10:00AM | 2015 WACO STREET | DD | RM | METER LEAK | E FI | XED | 48 |
| SE | | 016 10:36AM | 1105 S LOVERS LANE | ВН | RM | CUTOFF | F | IXD | |
| WA | | 016 3:15PM | 206 FIELDSTONE | DD | RM | LEAK @ METER CUSTOMER CALLED AGAIN AND S | AID | FIXED | 4 |
| | 02/10/2 | 016 3:30PM | 119 N 28 ST | ВН | | | ALLED | | |
| WA | 02/10/2 | 2016 3:32PM | 119 N 200 | | RM | METER LEAK WAD THIN KNOW RODNEY TO LET HIM KNOW WATER SHOOTING OUT OF MAN | NHOLE | FIXED | + |
| WA | | | 119 N 28 ST | ВН | RM | IN DELIND BUILDING | 3 | FIXED | 1 |
| | 02/10/ | 2016 3:57PM | 28TH AND MEARS | BH | RM | TO LACT NIGHT AT OTHER | | D SEWER STOP UP FIXED | 1 |
| WA | 02/11/ | 2016 9:00AM | BLESSINGS BUILDING | BH | RM | TURNED OFF WATER BUT SAID | THET NEL | ED FIXED | HERE |
| WA | 02/11/ | 2016 9:00AM | BLESSINGS 102 1/2 SURRY 300A | DD | RM | TO PUMP BOTH SIDES, WHEN | S A METER | LY O1/16/2016 11:20:00 AM IS AN EXISTING WATER LINE T WILL INSTALL METER WHEN T | HERE, 48659/4 |
| WA | | /2016 9:53A | 102 1/2 30.00 | DD | | WANTS TO KNOW IF THEIR | ETONE | ARE READY IT IS NOT A LEAK 02-17 | -16 |

Same data combined in another format: GIS



Same data combined in another format: GIS



Close up of same data



20 Years of pavement cuts...





2017-04-06 13:53:28 Apple iPhone 6 Fulcrum IOS 2.14.0 (3057) iOS 10.2.1, Apple, iPhone 6 810 x 1080 (0.9MP) 474 KB

Combined data from all sources



I HAVE INFORMATION

I know something, I have information in my possession (in my head, my notebook, my truck, etc.)

DATA IS DIGITIZED & SHARED

My data and data from other sources is digitized and combined.

WE KNOW MORE

The collective data and knowledge is now available to all.



I DOCUMENT IT

My information gets written down, or otherwise formally documented for use by others

DATA IS COMBINED, ANALYZED & VISUALIZED

Use appropriate tools (pushpins, GIS, etc.) to analyze and visualize the combined data.

The whole is more valuable than the individual parts.

We've harnessed the collective knowledge...

... to make better, datadriven, decisions.



Do you have a map indicating where your assets are located?

- A. Yes, and it has all or almost all of my assets
- B. Yes, but it only contains some of my assets
- C. Yes, but it only contains some of my assets and is not very accurate
- D. Yes, for some assets, but we don't use
- E. No, but I would like one
- F. No, and I don't want one



Do you have an inventory of your assets?

- A. Yes, I have a computerized asset inventory that has all or almost all of my assets
- B. Yes, I have a computerized asset inventory but it only has a portion of my assets
- C. Yes, I have a computerized asset inventory but it is in a format that I find unhelpful or not very useful
- D. Yes, I have an asset inventory on paper
- E. No, but I'd like one
- F. No, and I don't want one



What type of computerized inventory program do you use?

- A. A commercial product that I pay for
- B. An Excel Spreadsheet or Access Database that someone customized for us
- C. An Excel Spreadsheet of Access Database that we developed
- D. EPA's CUPSS Program
- E. Other Computer product
- F. I don't have a computerized inventory program



LET'S DO A SIMPLE ASSET MAPPING WORKSHOP



Level of Service

Setting and measuring level of service goals



WATER UTILITIES ARE FIRST AND FOREMOST CUSTOMER SERVICE BUSINESSES



SO IT'S ALL ABOUT THE CUSTOMERS



CUSTOMER SERVICE IN ASSET MANAGEMENT TERMS



CALLED LEVEL OF SERVICE

CUSTOMER SERVICE IN ASSET MANAGEMENT TERMS



CALLED LEVEL OF SERVICE

LEVEL OF SERVICE IS A CHANCE TO



What's really important

HAVE A CONVERSATION WITH CUSTOMERS



Why does it matter if you actually know what you provide your customers? Why should you care?

Level of Service: You're Roadmap to Where You're Going



Developing your own road map


Goals





What if you say "I'd like to

... PROVIDE GOOD WATER"

What would your customers

What do our customers think "Goo

Water" is? "Every "There is no "The contamina chlorine or water nt is at O fluoride in tastes mg/L." the water' 100d." "I can "The water give the doesn't look water to white." my kids "

What do our customers think "Goo

Water" is?

water to

ny kids

"There is n ... If we aren't specific about chlor fluori what we mean, our the v customers won't believe we are providing "good water."

"Every

white."

If we make the goal specific everyone knows exactly what we mean by "good water"

"WE WILL MEET THE SDWA PRIMARY DRINKING WATER STANDARDS 100 % OF THE TIME"

A goal won't really help us if we can't measure it....

What if our goal was: "We want to have exceptional customer service."

Could we measure this goal?

Could we measure this one?

"Respond to water quality complaints by next business day 95% of the time"

What would we need to track to measure it?

What would we measure?

Call log of complaints Nature of complaints When the call came in When someone responded

How could we collect or save the data?

Word table Excel spreadsheet Database Computer program

How often would we check whether we met this goal?

Weekly? Monthly? Quarterly? Semi-Annually? Annually?

What are the advantages and disadvantages of more often or longer time frames?

Who would want to know whether you met the goal?

Managers? Elected Leaders Customers? Others?

How would you tell each? How could you share the information?

The goals should be attainable

"BREAKS WILL BE FIXED WITH 8 HOURS OF DIFCOVERY 90% OF THE TIME"

Would the target level fit the ability of the utility?

What could you do if they aren't attainable?

"BREAKS WILL BE FIXED WITHIN 8 HOURS OF DISCOVERY 90% OF THE TIME"

Is it problematic to adjust the target levels?

The goals should be relevant or realistic to the utility

"REDUCE PER CAPITA WATER USE BY 20% WITHIN 3 YEARS THROUGH A WATER CONSERVATION PROGRAM"

Would the goal be relevant or realistic to the utility?

When applicable, the target should be time-bound

"BREAKS WILL BE FIXED WITHIN 8 HOURS OF DISCOVERY 90% OF THE TIME"

When time is important, it is good to include it

Don't we already operate with goals?





UNDERSTANDING OF COSTS



higher levels of service = higher costs lower levels of service = lower costs

New Zealand



Ross Waugh, AM Practitioner, New Zealand Video LS-6

ONE MORE ACRONYM.....KISS

Everything should be made as simple as possible, but not simpler.

Albert Einstein

Keep it Simple and Sustainable

Recall

We want written goals in order to understand what we are trying to do

If we have written goals, we need to measure them

AM IN ACTION: MEASURING LEVEL OF SERVICE GOALS



Stacy Gallick, Formerly with Johnson County Wastewater, Kansas

| O&M monthly report for- | | | | Jan-11 |
|---------------------------|----------------|--------------|--------------|--|
| Treatment | | | | Levels of Service (LOS) |
| | Monthly | Year to date | % compliance | Goals |
| Flow treated, mg | | | | |
| Average flow treated, mg | | | | |
| Total Violations | | | | |
| Monthly compliance | | | | |
| | Plant violatio | ns | | |
| Plant 1 | | | | 5 or fewer/year or |
| Plant 2 | | | | 98% compliance |
| Plant 3 | | | | |
| Plant 4 | | | | |
| Plant 5 | | | | |
| | | | | |
| | | | | 709/ |
| Plant 2 wet wether | | | | 70% compliance |
| Plant 3 wet weather | | l <u>.</u> | | 70% compliance |
| | Solids Dispos | al | | 1001/ H |
| 503 compliance | | | | 100% compliance |
| Bio solids land applied | | | - 12 | 40% or more land applied |
| Bio solids land filled | | | 43 | remainder to be land filled |
| Odor complaints | | | | Less than 10 complaints/year |
| Preventive work orders | | | | |
| Corrective work orders | | | | 10 to 15% of total work orders |
| Collections | | | | |
| | Monthly | Year to date | % compliance | |
| Lines cleaned | | | | Clean 52 miles/month or 624 miles/year |
| Line televised | | | | Televise 2% annually or 3 miles/month |
| Number of back ups | | | | |
| overflows | | | | Backups/overflows- less than 4/year |
| dry weather | | | | Dry- less than 2.4/100 miles/year or 53/year |
| | | | | Wet-less than 2.4/100 miles/year at a 10 year rain |
| wet weather | | | | event or 53/year |
| Manhole repairs | | | | |
| Line repairs | | | | |
| Odor complaints | | | | |
| Preventive work orders | | | | |
| Corrective work orders | | | | |
| Safety | | | | |
| Training scheduled | | | | 32 hours/employee/year |
| Training series and | 1 | | | se notis/employee/year |
| | Monthly | Year to date | | |
| Training completed, hours | | | | |



GOAL ARE NOT SET IN STONE



Level of Service Goals Example from a Utility:

- Increasing Hydrant Inspection to 100% in a 5 year period
- Lowering non-functioning hydrants to <= 1% per fiscal year
- Reducing 3 month consecutive estimated billings to < 5% of customers
- Reducing Non-Revenue water to 10% per fiscal year
- Tracking tools to ensure that goals are being met

Tools Available



LEVEL OF SERVICE

Guidelines, Categories and Example Goals

Guidelines

The Level of Service Goals should define what your customers and employees can expect from the water utility. When customers understand what the utility is providing for them in terms of service and they are given a say in what the utility may provide in the future, they are more willing to pay. Customers need to understand that service is related to cost and typically the higher the level of service desired, the higher the costs associated with producing that level of service. Determining what the customer wants and is willing to pay for drives the decision making for the utility.

When defining your level of service goals, remember to write SMART goals – Specific, Measurable, Attainable, Realistic and Time Bound (when appropriate). This will allow the utility to track its performance, show successes and failures and revise for improvement each year. Goals can be changed or adjusted over time. Goals can also be added or removed from the list.

It's important to involve customers and staff in the process of establishing the goals or service levels. The goals can be either internal or external. External goals are those that directly impact the customers. Internal goals are those that are related to operations and that would not be easily understood by customers. Progress towards meeting the goals should be tracked and reported to upper management and the public.

Determining your Level of Service goals should not be overwhelming. Keep it simple; develop 10 – 12 goals around the most important aspects for your utility. The information below can be used as a resource in setting your utility's goals.

Categories

No matter where the water utility is located, customers desire roughly the same types of things from their utility – water that is safe and reliable, delivered at an adequate pressure, and that their concerns are addressed. Thankfully, this list is relatively small, allowing the utility to develop a targeted list of goals that address the major customer requirements. Level of Service Goals will typically fall into one of the following categories: Public Health and Safety, Customer Service, System Maintenance, Response Time, Water Loss

Have you set any level of service goals?

- A. Yes, we have 10 or more goals that we track
- B. Yes, we have less than 10 goals that we track
- C. No, but I'm working on it
- D. No, and I have no plans to do so
- E. No
- F. Not sure



If you have goals, have you made any changes (personnel, operational, funding, or any other) based on not meeting a goal?

- A. Yes, more than once
- B. Yes, but only once
- C. No, we met all our goals
- D. No, but we didn't meet all our goals
- E. Not sure
- F. Don't have goals





T



CRITICALITY

How important is it that specific assets keep functioning?

Critical Assets

Using data to generate probability of failure—such as pipe break data—which is the first part of criticality, and how to add consequences to the analysis



What is the likelihood that an asset will fail?

What is the consequence if the asset does fail?

ASSET RISK





MORTALITY

LEVEL OF SERVICE

CAPACITY

FINANCIAL INEFFICIENY



MORTALITY







FAILURE MODES

LEVEL OF SERVICE

HAVE 4"




FAILURE MODES

CAPACITY







FAILURE MODES

FINANCIAL INEFFICIENCY



More to fix than to replace



ASESSING CONSEQUENCES?



CONSIDER THE TRIPLE BOTTOM LINE

Calculating Criticality



CRITICALITY CHANGES



Tools Available

Criticality of Assets

Allows you to calculate risk for assets

| Asset: Date: | | | | | | | | | | |
|-----------------|--------------------------|-----|------------------------|---|----------|--------------|--------|----|-------------|--|
| | Consequence | | | 5 | 5 | 10 | 15 | 20 | 25 | |
| | | | | 4 | 4 | 8 | 12 | 16 | 20 | |
| | (Cos | st) | | 3 | 3 | 6 | 9 | 12 | 15 | |
| | of Failure Multiplied | | | 2 | 2 | 4 | 6 | 8 | 10 | |
| | | | | 1 | 1 | 2 | 3 | 4 | 5 | |
| | | | | | 1 | 2 | 3 | 4 | 5 | |
| | | | Probability of Failure | | | | | | | |
| | 1 Very Low 2 Low | | | 3 | Moderate | 9 4 H | 4 High | | 5 Very High | |

http://southwestefc.unm.edu/asset-management/

Tools Available

Reference Guide for Asset Management Inventory and Risk Analysis

Risk - Hydrants

(Fire, Flush, Flow Test)

Probability of Failure

- Age
- Condition rusting, corrosion, leaking seal?
- Frequency of Use is it opened at least annually as part of a flushing or testing program?
- Routine maintenance completed?
- Pipe size connected to less than 6 inch may cavitate
- Tools needed to open readily available to fire department and water department?

Consequence of Failure

- Inability to fight a fire loss of property, loss of life
- Inability to properly flush system health concerns
- Water damage to nearby structures
- Level of Service Failures

Provides you with lists of characteristics to take into consideration when determining Probability and Consequence of Failure

http://southwestefc.unm.edu/asset-management/

Using data to generate probability of failure





| | the second second | | | | | | | | | | |
|----|-------------------|------------|-------------|-----------|-------------|-------------|------------|----------------|---------|---------|------|
| ID | - LOCATION - | W_O_DATE - | WORK_ORDI - | ADDRESS - | DIRECTION - | TYPE_WORK - | DATE_REP 🔫 | COMMENTS - | COUNT 🚽 | ACCOUNT | - W_ |
| | 1 BENITA | 20030204 | | 250 | | 30 | 2030318 | JM Rayen Schoo | | 1000000 | CTY |
| | 2 Victoria Rd | 20030905 | | 500 | | 30 | 20031016 | JM | | 100275 | AUS |
| | 3 Boardman | 20030730 | | 25 | E | 30 | 20030926 | JM | | 100813 | CTY |
| | 4 Hendricks Rd | 20030502 | | 3805 | | 30 | 20030709 | JM | | 127391 | AUS |
| | 5 HALLS HEIGHTS | 20030122 | L-1243 | 39 | | 30 | 20030220 | RC | | 1000000 | CTY |
| | 6 HALL HEIGHTS | 20030127 | L-1244 | 3641 | | 30 | 20030127 | RC Water off | | 1000000 | CTY |
| | 7 PARKHILL | 20030203 | L-1245 | 1135 | | 30 | 20030315 | RC | | 124602 | CTY |
| | 8 INDIANOLA | 20030203 | L-1247 | 862 | | 30 | 20030315 | RC | | 137470 | CTY |
| | 9 CLARENCEDALE | 20030203 | L-1248 | 125 | | 30 | 20030315 | RC | | 155953 | CTY |
| | 10 Bessemer | 20030324 | L-1250 | 355 | | 30 | 20030324 | RC Water off | | 118022 | CTY |
| | 11 Bessemer | 20030324 | L-1251 | 353 | | 30 | 20030324 | Water Off | | 118021 | CTY |
| | 12 Indianola Rd | 20030728 | L-1257 | 737 | | 30 | 20030818 | RC | | 162538 | BDM |
| | 13 Hunter | 20030823 | L-1258 | 2645 | | 30 | 20030823 | RC Water off | | 149232 | CTY |
| | 14 Philadelphia | 20030910 | L-1260 | 343 | E | 30 | 20031013 | RC | | 152607 | CTY |
| | 15 Vestal Rd | 20030912 | L-1261 | 3137 | | 30 | 20031013 | RC | | 118221 | CTY |
| | 16 Oxford | 20030916 | L-1263 | 716 | | 30 | 20031013 | RC | | 116552 | CTY |
| | 17 Garland | 20030916 | L-1264 | 115 | Ν | 30 | 20031013 | RC | | 175413 | CTY |
| | 10 - 1 | | 1 1005 | | | | | | | | |











Adding consequences to the analysis





Frank Roth – Albuquerque Water Utility



Have you considered asset criticality in your operations?

- A. Yes, we have a robust process to assess which assets are highest criticality
- B. Yes, we have done some work in this area
- C. Yes, we have looked at probability of failure but not consequence of failure
- D. No, but we are moving in that direction
- E. No, and we aren't planning on it
- F. No
- G. Not sure



If you have done some work in criticality, have you used criticality to make decisions regarding O&M activities or capital replacement? (Check all that apply)

- A. Operational Activities
- **B.** Maintenance Activities
- C. Capital Replacement
- D. None of the above
- E. Something other than the above activities
- F. Not sure
- G. Don't use criticality







Life Cycle Costing

Developing a simple Capital Improvement Plan from existing data

LIFE CYCLE COSTING: NEED TO CONSIDER THE ENTIRE LIFE

OPERATION

MAINTENANCE

Repairs

DESIGN

CONSTRUCTION

Replace

Rehab

THE EARLIER WE INTERVENE THE BETTER



WHY DOES INTERVENING AT DESIGN (OR EVEN BEFORE) MATTER SO MUCH?



Figure 3. Comparison of project performance based on project definition³

The O&M Side of Life Cycle Costing

Why is O&M Valuable?

Or, to put it another way ...

If someone maintained an airplane the way you maintain your facility would you fly in it?





TIME

 \rightarrow



CONDITION













 \rightarrow



Modes

Proactive

Reactive

Modes

Proactive

Fixing it when it breaks

Modes

Keeping it from breaking Fixing it when it breaks

Modes

Proactive

Reactive
M&O

Proactive

Modes Routine + Preventive + Predictive

= Savings

If you don't manage your assets, they will manage you.

But you need...



This begs the questions...



What should I do?

When should I do it?

"Black Box Card File"

| | August September May |
|-----------------------------------|---|
| January | February March Monthly Weekly |
| June | is mont Testing Log Card |
| | Weekly Chemical Equipment Testing Log Card Month of Is Equipment Calibrated Calibrated Safely Stored? Are Reagents Expired? Notes or Comments Is Equipment Calibrated Safely Stored? Are Reagents Expired? Notes or Comments |
| Week (Date) 1 st | Yes/No Yes/No Yes/No |
| 2nd | Yes/No Yes/No Yes/No Yes/No |
| 3 rd | Yes/No Yes/No Yes/No Yes/No |
| 5" | Yes/No |
| | Daily Milling |
| aurae 1 | |

New EPA Electronic PM tool:

United States Environmental Protection Agency

Preventive Maintenance for Small Public Water Systems Using Ground Water

An Interactive PDF with Suggested Preventive Maintenance Tasks and Logs

Introduction, System Information, Reference, and Contacts



https://www.epa.gov/dwcapacity/resources-small-public-water-system-operators



System characteristics

- Designed to help small systems
 - Plan and record O&M activities
 - Create a permanent print or digital record of those activities
- Intended for ground water systems with up to:
 - 6 wells & well pumps
 - 4 storage tanks and/or pressure tanks
 - 4 chemical feed pumps
 - 4 booster pumps
- Could be used by surface water systems as part of O&M program.

Document characteristics

• A set of interactive PDFs:

- Lists typical recommended daily, weekly, monthly, quarterly, biannual and annual preventive O&M tasks
- Permits ongoing data entry to create a complete O&M record
 - check boxes,
 - value boxes,
 - room for notes and additions
- Includes a conversion calculator and does many calculations
- Has hyperlinked table of contents and makes use of the Adobe Acrobat Bookmark tool for easy navigation (demo to follow)

Document characteristics

Data pages were capped at specific numbers of sources & equipment to limit file size, BUT ...

- If you have more sources or equipment pieces than this format is designed for we can help.
- Contact us and we can walk you through some options, or
- Potentially assist with a customized solution

Software requirements:





Do not use Apple Preview



Where to get it:



Y

Download entire package here:

Download individual files here:

The older Black Box files are here:

O Type here to search

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CIP From Complete Inventory

With Inventory

- 1. Asset Replacement Date is Estimated and Included in Inventory
- 2. Asset Replacement Cost is Estimated and Included in Inventory
- 3. Look at all assets needing replacement in a given year
- 4. Add up Costs
- 5. List Assets included in each year
- 6. Look at short and long term asset replacement

From Inventory

| Asset | Year Needed | Number of Assets Needed in Year | Replacement Cost/asset | Total Replacement Cost |
|--|----------------|--|---------------------------|---------------------------|
| Borehole/Well casing/well screen | 2017 | 2 | \$800,000 | \$1.6 million |
| Borehole/Well casing/well screen | 2025 | 1 | \$800,000 | \$800,000 |
| Well House Piping | 2017 | 250 ft | \$80/LF | \$20,000 |

For simplicity: For long term CIP, can combine into 5 year periods

| Assets Included | Years Needed | Number of Assets Needed in 5 Years | Total Replacement Cost |
|--|-----------------|--|------------------------------|
| Borehole/Well casing/well screen, 2 miles of pipe, 10 hydrants, 3 master meters, | 2030 - 2035 | 20 | \$1.6 million |
| 5 miles of pipe, 20 hydrants, 2 ARVs, | 2035 - 2040 | 200 | \$800,000 |
| Well House Piping, Storage tank, | 2040 - 2045 | 50 | \$20,000 |







Some Examples: Data Driven Decisions



Question your assumptions





Some Examples of Uses of Break Data: ABCWUA Steel Water Lines









Water Line Integrity Leaks/breaks per 100 miles of pipe



Do you have an operations and maintenance plan in place?

- A. Yes, we have a robust O&M program to allow us to use data to make decisions about which activities to do
- B. Yes, we have done some work in this area
- C. Yes, we have started an O&M plan
- D. No, but we are thinking about developing one
- E. No, and we aren't planning on developing one
- F. No
- G. Not sure



Do you have a capital improvements plan in place?

- A. Yes, it covers at least 10 years of needs
- B. Yes, it covers less than 10 years of needs
- C. Yes, for the coming year only
- D. No, but we are working on developing one
- E. No and I don't think I need one
- F. No
- G. Not sure





Long Term Funding

Developing an asset valuation for your system

Long Term Funding

- Do you know what types of funding are available to your utility?
- Is your system sustainable with current rates?
- Do you have the ability to invest in your utility?
- Are you investing enough?
- What would it cost to replace your system today?

Funding Tables By State

Select "Funding Sources by State" under the Resources Tab.



Funding Sources by State

Note: Some states may have additional resources listed below the map.



Click on an individual state to view funding table.

| Organization | Program Day wards | Rappese or Use at Funds | Application Dates | Website | Contact | | |
|----------------------------------|--|---|---|---|--|--|--|
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WATER INFRASTRUCTURE & RESILIENCY FINANCE CENTER AVAILABLE RESOURCES







WATER FINANCE CLEARINGHOUSE

Meeting the Needs of Key Stakeholders

The Water Finance Clearinghouse is an **easily navigable web-based portal** that helps communities locate **information** and **resources** that will assist them in making **informed decisions** for their drinking water, wastewater, and stormwater **infrastructure needs**.



CONTENT

Essential Resources and Information in the Clearinghouse

RESOURCES

- Reports
- Webinars
- Case Studies
- Videos
- Websites
- Trainings
- Guides

- Outreach
- Presentations
- Events
- Feasibility Studies
- Resource Lists
- Tools
- Other

FUNDING SOURCES

- Federal funding grants and loan programs that support water infrastructure project development and construction
- Regional funding opportunities
- State funding grant and loan programs
- Foundation opportunities
- NGO



WATER FINANCE CLEARINGHOUSE



- 2 Databases in 1
 - Funds
 - Resources
- Can search multiple ways:
 - Resources Icon/Tab
 - Funds Icon/Tab
 - Map Search
 - Global Search searches both databases using key word/s
 - Quick Searches (applies filters for user)

MAP SEARCH



Key Features:

•

Users can click on any state – will populate search results for resources tagged for that state.

SEARCH FUNDS

| Log in Water Finance Clearinghouse (Beta) | | | | | | | | | | | |
|--|--|--|---|-----------------------------------|-----------------------|---|-------|--|--|--|--|
| Home | About | Resources Fu | inds Map | Submit Feed | Iback or Resource | Search | Q | | | | |
| Funds Se | arch Results: | Apply search filte | rs below to narro | ow your fur | nding sources | | | | | | |
| Func | ding Sources | Sec | tors | i Eligib | j: le Uses | Eligible Applicants | | | | | |
| Q ¥ Download | | Search | | Rows 50 | ÷ | 1 - 50 of 4 | 408 🔊 | | | | |
| Program Name | Source 🛒 | Description | How To Ap | ply | Current Funding Level | Cont | act | | | | |
| Drinking Water State Revolving Fund (DWSRF) | Wyoming Department of Environmental Quality | The Drinking Water State Revolving Fund (DWSRF) makes loans to public entities for improvements of drinking water systems, including source, treatment plant, storage tank, and transmission and distribution line projects. | SRF loan application forr on the internet at the OS or directly from OSLI. Fo instructions, visit the we | LI SRF website r more detailed | | Beth Blackwell elizabeth.blackwell@wyo.go 307-777-6373 Office of State Lands and Im Herschler Building, 3W 122 West 25th Street Cheyenne, WY, 82002 | | | | | |
| Clean Water State | Wyoming Department of | The Clean Water State Revolving Fund | SRF loan application for on the internet at the OS | | | Beth Blackwell elizabeth.blackwell@wyo.go | v | | | | |

Key Features:

- Drop-down filters at the top of the search results.
- Information Displayed:
 - Clickable Funding Option
 - Source
 - Description
 - How to Apply
 - Current Funding Level
 - Contact Information



KEY CLEARINGHOUSE FEATURES

| | | Wa | ter Finan | ce Clearin | ghouse (Beta) | | Log in |
|--|-------------------------------------|---|---|------------------------------|-----------------------------|---------------------|---|
| Home | About | Resources | Funds | Мар | Submit Feedback or Resource | Sear | ch Q |
| Funds Search Ro Filters Ohio X Car Funding Source Q ~ Export Your Results Program Name Rural Water Loan Fund | oital Projects X Re | arch Opening fu You have of the whice from What sho ura des fer | nds_report.csv :hosen to open: s_report.csv h is: Microsoft E : https://ofmpu uld Firefox do wi | ixcel Comma Sep b.epa.gov | arated Values File (2.9 KB) | X iet an i | Eligible Applicants 1 - 6 of 6 Contact Gloria Vork gloria@nrwa.org 580-252-0629 National Rural Water Association nrwa.org 2915 South 13th Street |
| Community Development Program | Ohio Development Services Agency | or Do iate ast cip: se can Tribes, nor created by the presence that | profit | ally for files like th | OK Cance | 21 | Duncan, OK, 73533 Office of Community Development 614-466-2285 77 South High Street |

Key Features:

- Export search results at any time to an excel file – includes hyperlink.
- Search within search results.
- Reorganize search results by clicking on column header.
- Remove columns of information for customizable display.

CONTACT



Visit the Site

www.epa.gov/wfc



EPA Clearinghouse Contact

Kristyn Abhold Abhold.Kristyn@epa.gov

Sonia Brubaker Brubaker.Sonia@epa.gov

EFCN Funding Tools and Resources

- Financial Health Checkup for Water Utilities -Tool
- Plan to Pay: Scenarios to Fund Your CIP Tool
- Water and Wastewater Rates Analysis Model
 Tool
- Designing Rate Structures that Support Your Objectives: Guidance Document

http://efcnetwork.org/resource-library/

Replacement Valuation Tool

Name:
Date:
Utility:

Instructions:

Please input the water system's information in the green boxes. Please input the quantity and, where applicable, the size for each type of asset the utility owns. If the utility has recent unit price information for a specific type of asset listed below, that value can be input in the column labeled "Known Unit Price".



Orange Box: These are the calculated values

Gray Box: Unit Prices

| Asset Type | Asset | Size | Quantity | Unit | r Range t Price: | - | n Range t Price: | | lian Range nit Price: | Known Unit Price: | Lo | w Estimated Value | Hij | gh Estimated Value | M | edian Value |
|------------|-------------------------------------|------------------|---------------|------------------|---------------------|--------|---------------------|--------|--------------------------|----------------------|-----------|----------------------|------------|-----------------------|-----------|-------------|
| | | 4"-6" | 199744 | | \$ 24.26 | \$ | 130.00 | \$ | 42.50 | | \$ | 4,845,789 | \$ | 25,966,720 | \$ | 8,489,120 |
| | Ductil Iron Pipe | 87268 | perLinearFoot | \$ 33.11 | \$ | 150.00 | \$ | 100.50 | | \$ | 2,889,443 | \$ | 13,090,200 | \$ | 8,770,434 | |
| | Duciniron Pipe | 12"-16" | 64409 | perLinearFoot | \$ 49.64 | \$ | 230.00 | \$ | 90.00 | | \$ | 3,197,263 | \$ | 14,814,070 | \$ | 5,796,810 |
| | | 18"-24" | 155250 | | \$ 97.59 | \$ | 320.00 | \$ | 265.00 | | \$ | 15,150,848 | \$ | 49,680,000 | \$ | 41,141,250 |
| Pipeline | | 4"-6" | | | | | | | | | | | | | | |
| | Main P VC | 8"-12" | | per Line ar Foot | | | | | | | | | | | | |
| | | 14"-20" | | | | | | | | | | | | | | |
| | HDPE | | | per Line ar Foot | | | | | | | | | | | | |
| | Service Line | .75"-2 | | Each | | | | | | | | | | | | |
| | BlowOff | 2" | | Each | | | | | | | | | | | | |
| | Gate Valve | | | Each | | | | | | | | | | | | |
| Valves | Air Release Valve | 1"-2" | | Each | | | | | | | | | | | | |
| | PRV | 4"-8" | | Each | | | | | | | | | | | | |
| | Check Valve | | | Each | | | | | | | | | | | | |
| | Ground Storage | | | Gallons | | | | | | | | | | | | |
| Storage | Elevated Storage | | | Gallons | | | | | | | | | | | | |
| Storage | Steel Tank | | | Gallons | | | | | | | | | | | | |
| | Concrete Tank | | | Gallons | | | | | | | | | | | | |
| Hydrant | Fire Hydrant | 4"-6" | | Each | | | | | | | | | | | | |
| Meters | Supply Meters | 4"-6" | | Each | \$ 700.00 | \$ | 8,000.00 | \$ | 1,500.00 | | \$ | - | \$ | - | \$ | - |
| weters | C ustomer Meters | .75"-2" | | Each | | | | | | | | | | | | |
| Dumper | Sumbersible Pump | 1/2 HP- 30 HP | | Each | | | | | | | | | | | | |
| Pumps | Booster Pump | 500 GPM-2000 GPM | | Each | | | | | | | | | | | | |
| Treatment | Chemical Feed and Storage System | | | Each | | | | | | | | | | | | |
| | | | | | | | Est | imate | d Value Rar | nge: | \$ | 26,083,300 | \$ | 103,551,000 | \$ | 64,197,600 |

http://southwestefc.unm.edu/asset-management/



Valuable?

What can knowing the replacement value of your utility help you with? Is there value in knowing the replacement value?

Wrap Up



Why Should I Do Asset Management?

- A. Because the state is making me
- B. Because the system will benefit
- C. Because I will benefit
- D. Because other systems are doing it and I want to be like everyone else
- E. Because the EFC told me I should



Some Closing Thoughts

It's better to walk on the right road than run on the wrong one

Some Closing Thoughts

Asset Management is best done by the people who own, manage, and operate the assets

Some Closing Thoughts

Don't let what you can't do stop you from doing what you can do.



SOUTHWEST ENVIRONMENTAL FINANCE CENTER

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James Markham: jmarkham@unm.edu

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